

Down-To-Earth (Vic) Cooperative Society Limited

DTE OC Meeting 16/01/2023

Minutes

Date: **16/01/2023**
 Time: **7:30pm**
 Venue: **Online via Zoom**
 Online: <https://dte.coop/zoom>

#	Item	Raised by:																		
	<u>Acknowledgement of Country – Kathy Ernst</u>																			
	We gather on the lands of many Aboriginal Nations. We pay our respects to Elders past, present and emerging. Indigenous sovereignty has never been ceded in Australia and we should endeavor to be mindful of this in everything we do, given our focus is gathering to create better ways of living in our society, not just for festival attendees but for all.																			
1	<u>Meeting Started</u>	<i>Procedural</i>																		
	7.53PM																			
2	<u>Election of Chair</u>	<i>Procedural</i>																		
	Confirmation of Chairperson: Lance Nash Confirm Minute Keeper: Suzie Helson Host:																			
3	<u>Attendance</u>	<i>Procedural</i>																		
	<table border="0"> <tr> <td>Brian Denham</td> <td>Lindy Hunt</td> </tr> <tr> <td>Dave?</td> <td>Malcolm Matthews</td> </tr> <tr> <td>David Cameron</td> <td>Mark Helson</td> </tr> <tr> <td>Emma Bennett</td> <td>Marte Kinder</td> </tr> <tr> <td>Ian Hales</td> <td>Ray Higgins</td> </tr> <tr> <td>John Reid</td> <td>Robin Macpherson</td> </tr> <tr> <td>Kathy Ernst</td> <td>Shardae Reid</td> </tr> <tr> <td>Kevin Taylor</td> <td>Suzie Helson</td> </tr> <tr> <td>Lance Nash</td> <td></td> </tr> </table>	Brian Denham	Lindy Hunt	Dave?	Malcolm Matthews	David Cameron	Mark Helson	Emma Bennett	Marte Kinder	Ian Hales	Ray Higgins	John Reid	Robin Macpherson	Kathy Ernst	Shardae Reid	Kevin Taylor	Suzie Helson	Lance Nash		
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Kevin Taylor	Suzie Helson																			
Lance Nash																				
4	<u>Confirmation of Previous Meeting Minutes</u>	<i>Procedural</i>																		
	Minutes 29/12/2022	<i>Moved: Kathy Ernst Seconded: Suzie Helson</i>																		

		PBC
5	<u>Task List from Previous meetings</u>	Procedural
	Action task 13937 ongoing	
6	<u>Correspondence / Payments</u>	Procedural
	None presented	
7	<u>WH&S</u>	Procedural
8	<u>Agenda Item 14132</u>	
	<p>Agenda ID: 14132 Date: 2023-01-06 10:46:18 Meeting: Organising Committee</p> <p>Agenda item: Payment of Ax3 FYE 2022 Audit Invoice</p> <p>Agenda details: We have received the invoice from Ax3 for the FYE 2022 Audit. This invoice is now overdue and requires authorisation to pay.</p> <p>Motion: That the OC authorises payment of Ax3 Invoice # Inv-1054 \$14,740.00 for the FYE 2022 Audit</p> <p>Item by: Suzie Helson Budgets and Invoices uploaded to files</p>	<p>Moved: Suzie Helson</p> <p>Seconded: Lindy Hunt</p> <p>PBC</p>
	<u>Agenda Item Put up at Meeting By Kathy Ernst</u>	
	That we pay Ax3 invoice 1064 being \$5892.47 for AGM expenses.	<p>Moved: Kathy Ernst</p> <p>Seconded: Malcolm Matthews</p> <p>PBC</p>
	<u>Agenda Item 14142</u>	
	<p>Agenda ID: 14142 Date: 2023-01-16 18:36:24 Meeting: Organising Committee</p> <p>Agenda item: OCMAIL</p> <p>Agenda details: Previously the OC decided to set up ocmail@dte.org.au so that OC has a way to receive</p>	<p>Moved Kathy Ernst</p> <p>Seconded No seconder on audio or in chat PBC</p>

	<p>correspondence. OC also nominated some volunteers to monitor this email address. ocmail@dte.org.au has now been ceased and replaced by ocmail@dte.coop. As far as I know there is no OC member monitoring ocmail@dte.coop. Mail sent to the OC has not been uploaded to data.dte.org.au or presented to meetings.</p> <p>Motion: That the OC appoints ?????? and ???? to monitor ocmail@dte.coop</p> <p>Amended Motion: Previously the OC decided to set up ocmail@dte.org.au so that OC has a way to receive correspondence. OC also nominated some volunteers to monitor this email address. ocmail@dte.org.au has now been ceased and replaced by ocmail@dte.coop. As far as I know there is no OC member monitoring ocmail@dte.coop. Mail sent to the OC has not been uploaded to data.dte.org.au or presented to meetings.Motion: That the OC appoints John Reid and Lindy Hunt to monitor ocmail@dte.coop.</p> <p>Item by: Kathy Ernst https://dte.org.au/minutes/2022-11-03%20Board%20Minutes.pdf</p>	
<u>Agenda Item 14134</u>		
	<p>Agenda ID: 14134 Date: 2023-01-10 19:44:32 Meeting: Organising Committee</p> <p>Agenda item: SGM</p> <p>Agenda details: DTE is required by the Rules to hold 3 SGMs annually, including one due in February.</p> <p>Motion: That the Organising Committee calls an SGM, and issues a Call for motions.</p> <p>Item by: John Reid</p>	<p><i>Moved Suzie Helson</i></p> <p><i>Seconded Lindy Hunt</i></p> <p><i>PBC</i></p>
<u>Agenda Item 14139</u>		
	<p>Agenda ID: 14139 Date: 2023-01-16 17:13:20 Meeting: Organising Committee</p> <p>Agenda item: Emma Bennett by named as facilitator of the Jan, 2023 working bee</p> <p>Agenda details: There is to be a working bee / site meeting to be held on the long weekend of January 26th Jan for a critical</p>	<p><i>Moved Lindy Hunt</i></p> <p><i>Seconded Suzie Helson PBC</i></p>

	<p>planning working bee. To be held on the Woorooma site.</p> <p>Motion: That, Emma Bennett be named the facilitator of the January working bee to held at Woorooma site starting 26th of January and that any money that is allocated to this working bee be placed on Emma Bennett's card.</p> <p>Item by: Lindy Hunt</p> <p>Amended Motion: Motion: That, Emma Bennett be named the facilitator of the January working bee to held at Woorooma site starting 26th of January.</p>	
	<p>Agenda Item 14143</p>	
	<p>Agenda ID: 14143 Date: 2023-01-16 18:43:23 Meeting: Organising Committee</p> <p>Agenda item: Fuel Budget</p> <p>Agenda details: Re-entered to include link. Preliminary Fuel budget for slashing: Preliminary fuel budget (until end of February) = \$2700 Fuel requirements for slashing until end of February Massey 50 litres – 6 tank loads @ \$2.25 per litre = \$675 Kubota 80 litres – 5 tank loads @ \$2.25 per litre = \$900 John Deere 100 litres – 5 tank loads @ \$2.25 litre = \$1,125</p> <p>Motion: That a fuel budget for the tractors of \$2700 be available to slash the site prior to March.</p> <p>Item by: Emma Bennett https://data.dte.org.au/files/get_file.php?id=1291</p> <p>Amended Motion - That a fuel budget for the tractors of \$499 be available to slash the site prior to March.</p>	<p><i>Moved Emma Bennett</i></p> <p><i>Seconded Lindy Hunt</i></p> <p><i>PBC</i></p>
	<p>Agenda Item 14145</p>	
	<p>Date: 2023-01-16 20:08:36 Meeting: Organising Committee</p> <p>Agenda item: OC Meeting online held in http://dte.coop/zoom</p> <p>Agenda details: OC Meetings online are to be held in the following zoom room http://dte.coop/zoom</p>	<p><i>Moved Marte Kinder Seconded Robin Macpherson PBM</i></p>

	<p>Motion: OC Meetings online are to be held in the following zoom room http://dte.coop/zoom</p> <p>Item by: Marte Kinder http://dte.coop/zoom</p>	
	<p>Agenda Item 14136</p>	
	<p>Agenda ID: 14136 Date: 2023-01-14 19:28:42 Meeting: Organising Committee</p> <p>Agenda item: Asset Management road repairs</p> <p>Agenda details: Sections of the roads on site have been washed away and rough due to the recent flooding (main road in , across Box creek and near the green gate) , also roads have not been graded since 2020 and need to be cleaned up and prepare ready for ConFest .</p> <p>Motion: To place \$ 4800 on Kevin Taylor's card to engage Gary Jackson to supply fill and sand for the road and working with Richard Redfearn to grade the road .</p> <p>Item by: Kevin Taylor</p>	<p><i>Moved</i> <i>Kevin Taylor</i></p> <p><i>Seconded</i> <i>Marte Kinder</i></p> <p><i>Motion Failed</i></p>
	<p>Agenda Item 14137</p>	
	<p>Agenda ID: 14137 Date: 2023-01-14 19:30:47 Meeting: Organising Committee</p> <p>Agenda item: Asset Management</p> <p>Agenda details: It is only fair and appropriate we supply food to those who offer their time and effort , as we did at the last September working bee . Also we need to service and repair many of the tractors and vehicles on site so as to be in a safe state to be used by volunteers .</p> <p>Motion: To place \$ 4999 on Kevin Taylor's card for food and fuel on the January long weekend working bee and asset management general repairs and maintenance on site to get ready for Confest .</p> <p>Item by: Kevin Taylor</p>	<p><i>Moved</i> <i>Kevin Taylor</i> <i>Seconded</i> <i>Marte Kinder</i> <i>PBM</i></p>
	<p>Actions to be taken</p>	

	Agenda 14132 - Suzie to action disbursement \$14,740.00 Suzie to action disbursement \$5,892.47 for Ax3 Invoice 1064 Agenda Item 14143 – Suzie to action disbursement \$499 to Emma Bennett’s BB Account Agenda Item 14137 – Suzie to action disbursement \$4,999 to Kevin Taylors BB Account Robin to send access details to John and Lindy - Access to be direct login to mailbox.	
	<u>Next Scheduled Meeting Date & Time Confirmation</u>	<i>Procedural</i>
	Thursday 26 th January 2023 at 7.30PM	
	<u>Meeting Ended</u>	<i>Procedural</i>
	10.53PM	