

Down-To-Earth Cooperative Society Victoria Limited

Organising Committee Minutes

Date: 4th February, 2020
Scheduled Start: 7.30 PM
Venue: Ceres Learning Centre, Lee St East Brunswick
Audio: <http://dte.org.au/audiominutes>
Register on line: <https://dte.coop/live.meeting>
Zoom Connect: <https://dte.coop/to/zoom>
Phone Connect: (02) 8015 2088 Meeting ID Number 2362803611

#	Item	Raised by:		
1	Acknowledge and pay respect to the traditional owners and ongoing custodians of the land			
	We gather on the lands of many Aboriginal Nations. We pay our respects to Elders past, present and emerging. Indigenous sovereignty has never been ceded in Australia and we should endeavour to be mindful of this in everything we do, given our focus is gathering to create better ways of living in our society, not just for festival attendees but for all.			
2	Meeting Started	<i>Procedural</i>		
	7.40 PM			
3	Meeting coordinators	<i>Procedural</i>		
gv	Chairperson: Tania Morsman Minute Keeper: Coral Larke			
4	Attendance	<i>Procedural</i>		
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <ol style="list-style-type: none"> 1. Anderson Naomi 2. Armstrong Corrine 3. Brock Elisa 4. Cameron David 5. Ernst Kathy 6. Geraghty Darren 7. Hunt Lindy 8. Larke Coral 9. English Matt 10. Joy Kristen 11. MacPherson Robin 12. Magor John 13. Mathews Malcolm </td> <td style="width: 50%; vertical-align: top;"> <ol style="list-style-type: none"> 14. Moerkerken Deb 15. Morsman Tania 16. Murray Jude 17. Pitt Trevor 18. Rasmussen Mark 19. Reid John 20. Reid Troy 21. Ryan Darrylle 22. Shapiro Kate 23. Schwartz Martin 24. Shipperlee Aaron 25. Tippett Peter 26. Waldram Grant </td> </tr> </table>	<ol style="list-style-type: none"> 1. Anderson Naomi 2. Armstrong Corrine 3. Brock Elisa 4. Cameron David 5. Ernst Kathy 6. Geraghty Darren 7. Hunt Lindy 8. Larke Coral 9. English Matt 10. Joy Kristen 11. MacPherson Robin 12. Magor John 13. Mathews Malcolm 	<ol style="list-style-type: none"> 14. Moerkerken Deb 15. Morsman Tania 16. Murray Jude 17. Pitt Trevor 18. Rasmussen Mark 19. Reid John 20. Reid Troy 21. Ryan Darrylle 22. Shapiro Kate 23. Schwartz Martin 24. Shipperlee Aaron 25. Tippett Peter 26. Waldram Grant 	
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5	Confirmation of previous minutes	<i>Procedural</i>		
	Date 28 th November, 2020 Moved: Tania Morsman Seconded: Kathy Ernst Correction: Rob Legbagg and Tania Morsman PBC with corrections.			
6	Matters Arising	<i>Procedural</i>		
	Ford Territory Rego 1PJ1VW <ul style="list-style-type: none"> • Kathy Ernst wrote a letter of demand to Mark Rasmussen for him to transfer the registration of the Ford Territory from his name into DTE's. There is one week left for this to happen. 			

	<ul style="list-style-type: none"> • Coral checked DTE's insurance and found that the Ford was uninsured and that DTE members had been at risk. • Troy Reid added the Ford Territory to DTE's fleet insurance on 30-1-2020. • Troy wrote Coral Larke a threatening letter because she didn't hand him the Ford when requested. This letter involved his immediate family who are in the police force and that she could be charged due to the Ford being in Mark's name. • Vic Roads vehicle transfer advice to Coral was for Mark to sign a Stat Dec saying that by error he registered the vehicle in his name and a to supply a transfer form. No fee required. It needed to be done within 12 months from the time of the vehicle registration going into Marks name. • Troy's email to Kathy said instructions given to him was that the vehicle will require a Road Worthy Certificate for the transfer forms and fees. 	
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7	Correspondence	<i>Procedural</i>
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NB: No correspondence supplied by Cooperative Secretary. .		
Mail sent to Hughesdale PO		
Jan 2020	Bendigo	Skye Fitzpatrick issued with a debit card.
Jan 2020	Bank	Account 156882433 Over drawn by \$183.99 Overdrawn balances
	Bendigo	are charged 17.73 %
Jan 2020	Bank	Kevin Taylor Bendigo Bank Statement
Jan 2020		Bankcard for David Cruise
	Bendigo	
	Bank	
	Bendigo	
	Bank	
Mail sent to OC email		
Feb 2020	Board	Letter from Board to members re SGM vote re AGM voting motion.
Feb 2020	TBT	Directorship nomination statements sent from TBT for assembly into AGM notice.
Feb 2020	Holi Cow	Invitation to pick up billboard skins for ConFest Use
Feb 2020	Darryl Reid	Wants to know if the shipping container approved in 27/6/ 19 will be delivered, He cannot move forward with a budget or preparations for ConFest 2020 without knowing if the container will be purchased for Bliss. .

8	Payments	<i>Procedural</i>
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Inv No.	Issue Date	From	For	Due	\$	Paid by

Motion: That the bills listed are approved for payment

9	Action Tasks	<i>Procedural</i>
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Date	Title	Description	Assigned	Status
4-2-'20	Flynn	Lindy Hunt and Deb Moerkerken will write a terms of reference for the funds.	Lindy Hunt & Deb	Ongoing
28-1-'20	Complaints field in data.dte.	For complaints to be listed on data.dte	Peter Tippet	Ongoing
28-1-'20	ICT	To list ICT expenditures	Robin Mac	Ongoing
28-1-'20	Coding in FinCom	To keep the OC up to date with the coding problem <i>Robin said he will</i>	Robin Mac	Ongoing

			invite Coral to the next fincom meeting with the auditor and bookkeeper			
	28-1-'20	Details re new ICT server	For Troy to provide details on DTE's new server	Troy Reid	Ongoing	
	28-1-'20	Board to respond to Tania's complaint	For the Board to address the complaint and for the result to be addressed at the March OC	Tania	Ongoing	
	26-9-10	Secretary role	The OC to ask the Secretary what duties that will be performed under that role.	The OC	Ongoing	
	?	Vehicle Use Policy	Interested people to set a time to discuss DTE vehicle and trailer policy.	Coral	Ongoing	
	31/10/10	Late items presented at OC meetings	To work on motions for late agenda items.	Coral and Lindy	Ongoing	
10	Link to application folder					<i>Procedural Procedural</i>
	https://l.facebook.com/l.php?u=https%3A%2F%2Fdrive.google.com%2Fdrive%2Ffolders%2F1RRE4OU_dIzJcfzTeuxKraLCJ8LLnA2jV%3Fusp%3Dsharing%26fbclid%3DIwAR1TVL7c6DBFUbQSJT8I7DLzZtM-xUXIq6PSfR_zWMmVzQ-onivhhtPG3mU&h=AT37wkUcXcLLHP_GWepLTYBd3Se8Ls3T0M70LZmBYv8LoWMnMkBAWTIwTEW6lrGp5j-dOs56vl7CsU7WBImo96mL65Yh-htQ6Jh3Z4y1yM5-WDu6M-JKl2PXTXzIjHccgg					
11	Final version of motions to be written in Zoom Chat					Kathy Ernst
	<p>Agenda item ID: 7433 Time 7.16 PM Agenda details: It is not reasonable to expect minute taker to trawl through audio recordings to determine the exact wording of motions. The chairperson needs to have a motion to read when putting a motion to the meeting. It is not fair to expect the Chairperson to verbally finalise the wording of a motion while trying to put the motion to the meeting and it leads to confusion, inaccuracies and time wasting. It is easier to understand a motion by reading it and will save time in Chairperson not having to repeat motions that people have fully heard or understood.</p> <p>Motion: That the final version of each motion is entered into the Zoom Chat. It is the responsibility of the proposer of the motion to ensure this is done. The chairperson will read from this when putting the motion to the meeting.</p> <p>Amended Motion: That the final version of each motion is entered into the Online Meeting Chat. It is the responsibility of the proposer of the motion to ensure this is done. The chairperson will read from this when putting the motion to the meeting.</p> <p>NB the reason for the necessity of this motion is due to unrealistic pressures placed on minute takers. Inadequate writing of a motion is the responsibility of the person submitting it.</p>					<p>Moved Kathy Ernst Seconded John Magor PBC</p>
12	OC email address					Kathy Ernst
	<p>Agenda item ID: 7427 8.34PM</p> <p>Agenda details: There is problem in receiving correspondence for the Organising Committee. There is no one address specifically for OC correspondence. Correspondence sent to the DTE secretary is not presented to OC meetings when the Secretary is not present. There is also a need for an address to use to send out emails on behalf of the OC.</p> <p>Correspondence sent to the email address can be referred to the next Organising Committee meeting and/or answered immediately, sent to email discussion groups or forwarded to other committees. This email address can also be used to send email on behalf of the Organising</p>					<p>Moved Kathy Ernst Seconded Tania Morsman PBM</p>

	<p>Committee. The current monitors of this address will remain as monitors as they are regular attendees of Organising Committee meetings. The Organising Committee can add new monitors if the current people cease being regular attendees.</p> <p>Motion: That the email address ocmail@dte.org.au be used for general Organising Committee Correspondence.</p>	
13	Application to CAV	Kathy Ernst
	<p>Agenda item ID: 7437 9.13 PM Troy will send a copy of the Application made to CAV to extend the deadline for the AGM and a copy of the reply received from CAV. He said he would do this immediately.</p>	
14	Members of the Board	Malcolm Mathews
	<p>Agenda item ID: 7438 9.19 PM</p> <p>Agenda details: That the board details in writing by email to OC who are the members of the board as at 4 Feb 2020. I have received advice that the term for the 3 retiring directors finished in Nov of 2019. I am of the opinion that the current board consist of 4 members. Could the board confirm this or supply another as to what is the make up or who are the members of the board as at today.</p> <p>Discussion A debate ensued about the interpretation of various rules. The Chair decided to end the discussion and defer it to the Board when it became clear that it will take too much time.</p>	Deferred to the Board Meeting
15	Discussion item a memorial tribute to Flynny	Lindy Hunt
	<p>Agenda item ID: 7367 9.30 PM</p> <p>Agenda details: As most of us probably know John Flynn aka Flynny died Christmas Eve. He was heavily involved with Geco, the environment movement and DTE. There have been devastating bush fires in East Gippsland and Goongerah in particular has been devastated. I would like to have a discussion leading to a motion that DTE make a donation to either Geco and or an animal rescue organisation/s as a memorial tribute to John Francis Flynn (Flynnny) I am suggesting an amount of \$10,000</p> <p>Action Task Lindy Hunt and Deb Moerkerken will write a terms of reference for the funds. That DTE establish a Geko assistant fund in the name of the John Flynn Lock on or Fuck Off Movement Fund in the initial amount of \$10,000.</p>	Moved Lindy Hunt Seconded Grant Wlldram and Deb PBC
16	Stay put fence	Martin Schwarz
	<p>Agenda item ID: 7398 10.14 PM</p> <p>Agenda details: Agenda details: In the past we have had a lot of problems at the car free Gates. People running down volunteers, break or driving through gates, cutting fences and the abuse of volunteers. I propose that we build a solid car free fence made of posts put in the ground every 1.5m to keep vehicles out. These posts will be connected by a chain to prevent motorcycles passing through. Two gates will also need to be added for access. Proper training for volunteers will be given to try and curb the issues.</p> <p>Motion: That a budget of \$10,000 is allocated for the purpose of building a new fence and installing gates. That two site radios are installed at these gates. And that a policy is drawn up for training of volunteers</p> <p>Aboriginal Heritage and GS&C issues need to be considered with fencing and gates, so proposal is being deferred until the different parties come discuss and consider a range of issues.</p>	Deferred
17	Carried Resolutions	

	<p>Final version of motions to be written in Zoom Chat That the final version of each motion is entered into the Online Meeting Chat. It is the responsibility of the proposer of the motion to ensure this is done. The chairperson will read from this when putting the motion to the meeting. Moved Kathy Ernst Seconded John Magor PBC</p> <p>OC email address That the email address ocmal@dte.org.au be used for general Organising Committee Correspondence. Moved Kathy Ernst Seconded Tania Morsman PBM</p> <p>Tribute to Flynny That DTE establish a Geko assistant fund in the name of the John Flynn Lock on or Fuck Off Movement Fund in the initial amount of \$10,000. Moved Lindy Hunt Seconded Grant Wldram and Deb PBC</p>	
18	Next Meeting Date & Time Confirmation	<i>Procedural</i>
	Tuesday, 11 th February, 2020	
19	Meeting Ended	<i>Procedural</i>
	10.39 PM	