

Down-To-Earth Cooperative Society Victoria Limited

Organising Committee Minutes

Date: 28th January, 2020
Scheduled Start: 7.30 PM
Venue: Ceres Learning Centre, Lee St East Brunswick
Audio: <http://dte.org.au/audiominutes>
Register on line: <https://dte.coop/live.meeting>
Zoom Connect: <https://dte.coop/to/zoom>
Phone Connect: (02) 8015 2088 Meeting ID Number 2362803611

#	Item	Raised by:																					
1	<u>Acknowledge and pay respect to the traditional owners and ongoing custodians of the land</u>																						
	We gather on the lands of many Aboriginal Nations. We pay our respects to Elders past, present and emerging. Indigenous sovereignty has never been ceded in Australia and we should endeavour to be mindful of this in everything we do, given our focus is gathering to create better ways of living in our society, not just for festival attendees but for all.																						
2	<u>Meeting Started</u>	Procedural																					
	7.45 PM																						
3	<u>Meeting coordinators</u>	Procedural																					
	Chairperson: Tania Morsman Minute Keeper: Coral Larke																						
4	<u>Attendance</u>	Procedural																					
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> 1. Cruise David 2. Ernst Kathy 3. Duncan Glen 4. Geraghty Darren 5. Gregory Steve 6. Joy Kristen 7. Hunt Lindy 8. Larke Coral 9. MacPherson Robin 10. Magor John </td> <td style="width: 50%; vertical-align: top;"> 11. Moerkerken Deborah 12. Murray Jude 13. Shapiro Kate 14. Schwartz Martin 15. Tippett Peter 16. Reid John 17. Reid Troy 18. Waldram Grant </td> </tr> </table>	1. Cruise David 2. Ernst Kathy 3. Duncan Glen 4. Geraghty Darren 5. Gregory Steve 6. Joy Kristen 7. Hunt Lindy 8. Larke Coral 9. MacPherson Robin 10. Magor John	11. Moerkerken Deborah 12. Murray Jude 13. Shapiro Kate 14. Schwartz Martin 15. Tippett Peter 16. Reid John 17. Reid Troy 18. Waldram Grant																				
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5	<u>Confirmation of previous minutes</u>	Procedural																					
	Date 21-01-2020 Moved: Tania Morsman Seconded: Kathy Ernst PBC with Correction: Point 6 Permission from Memcom for General Meeting Working Group																						
6	<u>Matters Arising</u>	Procedural																					
7	<u>Correspondence</u>	Procedural																					
	1. Troy was sent an email asking for OC correspondence. No response received. 2. The Secretary was sent an email asking for OC correspondence and bills. No response received.																						
8	<u>Payments</u>	Procedural																					
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9	Action Tasks					<i>Procedural</i>																																														
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11	Complaint re false allegation of theft					<i>Tania Morsman</i>																																														
	<p>Agenda details: Mark Rasmussen accused Coral Larke, Tania Morsman Elle Brogan and Trevor Smith of stealing a boat trailer, that Trevor Smith towed the trailer away during a working bee. DTE members have complained on numerous occasions about behaviour from this director. Members have decided to go to VCAT to find out what they can do to protect themselves.</p> <p>A recent photo of the boat trailer in question was shown to be safe on site. Scouse noted that the trailer had no attachment on it to attach it to the ball of a car.</p> <p>Discussion: Tania sent an email to the Board and received no response. Robin objected to Tania expecting a response when Directors have not had a meeting yet. Tania wanted acknowledgment of the email because she feels targeted and wants the Board to act. Troy said the mechanism for complaints is through a contact-us-form on the dte.coop website. John Magor reminded Troy that he waited a year for a response from the Board after he wrote a complaint about being verbally abused by a director. Martin Schwartz has waited for a response to the Board since a complaint from last October.</p>																																																			

	<p>Tania wants acknowledgment from the Board about her complaint.</p> <p>This complaint will be tabled again in one months after the Board has talked about it. Marty has had a complaint since October 2019 which has not had a receipt.</p> <p>Action Task Peter Tippett will create a field where the OC can collate complaints</p> <p>Tania Morsman: Directors are inserting themselves into the OC as directors and not as general OC participants.</p> <p>Robin said that the correct email to communicate to the Board is board@dte.coop.</p> <p>Link to the Boards contact/us/form. https://dte.coop/contact-us/</p>	
12	ICT	Scouse 1619
	<p>Agenda item ID: 7334</p> <p>Agenda details: David Cruise's website and email servers costs DTE \$360 per year. Current ICT costs are \$32,000 per year. I want to know why.</p> <p>Motion: As per OC agenda item dated 6th September, 2018 that ICT is audited. That an ICT audit is conducted with a time line and to obtain comparative quotes for software and services. The outcome is to measure if DTE is getting the best products and service for its expenditures.</p> <p>Discussion: Troy: There is no comparison between David's website and Troy's ICT. An audit from KPG would cost \$50,000. We were using Microsoft assure and Amazon website recently ceased. We recently moved to our own virtual machines from Microsoft assure and Amazon our own sever in Port Melbourne, by moving a saving of \$18,000 a year will made.</p> <p>Marty Schwartz: Where is the server being hosted, who is looking after it, who and how much?</p> <p>Coral: We don't need a \$50,000 audit but the community would feel reassured if it was provided with a list of subscriptions, services and software.</p> <p>Troy accused the OC for being selective, that 4artsake cost \$30,000. Coral said that 4artsake was allocated \$20000, only \$7753 was spent.</p> <p>Action Task: Robin MacPherson will list the expenditures from ICT.</p>	<p><i>Motion withdrawn</i></p> <p><i>FinCom will provide a list of ICT expenditures</i></p>
13	Identify who works in Asset Management and what the groups are.	
	<p>Coral said that she works in asset management as she organises the woolshed repairs and currently part of a group creating a spreadsheet to list DTE vehicles and assets, and co-authored a vehicle and trailer policy but is not considered part of asset management. So how do you define membership, who is a member and what qualifies a person as a member. Wants Asset management to be able to list DTE's assets.</p> <p>Troy claimed at the SGM that Trevor Smith, John Reid and Xavier were part of the Asset management group. When those individuals were asked if they were part of an Asset management group each person said no, that they stepped up on various projects but not part of a formal group.</p> <p>Motion: For the different groups within Asset Management and the people who work in those groups are identified. Passed by Coral Seconded by Scouse PBC</p> <p>Troy: Point of order wants amended motion</p> <p>Amended Motion: "that all subcommittees and workgroups of the OC be requested to provide a terms of reference document describing their area". Moved Marty Schwartz Seconded Lindy Hunt PBC</p> <p>Link to where people can input their names into work groups https://docs.google.com/spreadsheets/d/1aMX_q26pXTMsa0EkSQ61LUghINJDN428r7YLDZWb5Y/edit?usp=sharing</p>	<p>Moved Marty Schwartz Seconded Lindy Hunt PBC</p>

	Marty Schwartz: Wants to be listed as a person on the asset management group. Kate Shapiro: Wants to be listed as the work safety group.	
14	Discussion item a memorial tribute to Flynny	Lindy Hunt
	Agenda item ID: 7367 Agenda details: As most of us probably know John Flynn aka Flynny died Christmas Eve. He was heavily involved with Geco, the environment movement and DTE. There have been devastating bush fires in East Gippsland and Goongerah in particular has been devastated. I would like to have a discussion leading to a motion that DTE make a donation to either Geco and or an animal rescue organisation/s as a memorial tribute to John Francis Flynn (Flynn) I am suggesting an amount of \$10,000	<i>deferred</i>
15	Notification is on data.dte.org.au and_dte.coop	David Cruise
	NB Notices are published in a wide fashion however, if one is failed to publish then our constitution would override the motion. Motion: That we nominate that the official meeting notification details is on data.dte.org.au and dte.coop Action: Robin will load the notices on dte.coop	Moved David Cruise Seconded Coral Larke PBM
16	Tuesday official OC meeting day	David Cruise
	Motion: That Tuesday is the official meeting day for the OC until ConFest.	Moved David Cruise Seconded Coral Larke PBC
17	Notice of the AGM	John Reid
	Agenda details: An application was been lodged by the DTE Corporate Secretary with Consumer Affairs Victoria to delay the 2019 AGM until 20 February 2020, and reported to be approved by CAV. The Secretary has pointed out that no motion has been put within DTE to hold this AGM. In order to hold the AGM, the OC should pass a motion to hold it on the relevant date. As work is underway to hold the AGM, this is a matter of some urgency. Rule 26 (4) suggests that it falls to the OC to lead in setting the AGM arrangements. I recommend this motion be put and supported by all Members present. Motion: That the Down To Earth (Victoria) Co-operative 2019 Annual General Meeting be held on 20 February 2020 with the advertised starting time as 7:30 PM. To be held at CERES, 7 Lee Street, Brunswick East Victoria, and online through the Zoom application room 236 280 3611 or https://dte.coop/zoom	Moved Lindy hunt Seconded David Cruise PBC
18	Re-disbursal request for Villages/DTE paperwork depot at ConFest	Kristen Joy Tunney
	Agenda item ID: 7409 Agenda details: this budget has already been approved, approximately \$500 has been spent on solar power to charge devices needed to scan and email paperwork (all receipts have been submitted minus 1 failed refund on an unavailable item \$17), however due to personal logistics I was unable to buy the caravan listed in the application at that time, a friend has offered to help me with this and I hope to be able to buy and transport it to site by ConFest this year. Motion: That the remainder \$2,955.30 of this previously approved budget be re-disbursed to my DTE debit card.	Moved Kristen Tunney Seconded Coral Larke PBC
19	Carried Resolutions	Procedural
	OC subcommittees reference document "that all subcommittees and workgroups of the OC be requested to provide a terms of reference document describing their area". Moved Marty Schwartz Seconded Lindy Hunt PBC Notification is on data.dte.org.au and dte.coop That we nominate that the official meeting notification details is on data.dte.org.au and dte.coop moved David Cruise Seconded Coral Larke PBM Tuesday official OC meeting day Motion: That Tuesday is the official meeting day for the OC until ConFest. Moved David Cruise Seconded Coral Larke PBC	

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20	<u>Next Meeting Date & Time Confirmation</u>	<i>Procedural</i>
	4 th February, 2020	
21	<u>Meeting Ended</u>	<i>Procedural</i>
	10.45 PM	