

Down-To-Earth (Vic) Cooperative Society Limited
Organising Committee

Meeting Minutes

Meeting Date: 3rd October 2019
Scheduled Start: 9:40 PM
Venue: CERES Learning Centre, 7 Lee Street, Brunswick East, Victoria
Zoom Conference: <https://dte.coop/zoom>
Phone Conference: (02) 8015-2088 Meeting ID Number 2362803611
Zoom Recording: [2019-10-03 Zoom Recording](#) (expires after 120 days)
Audio Recording: <http://dte.org.au/audiominutes>

#	Item	Sponsors & Results
1	Meeting Opened	
	9:40 PM	
2	Meeting Facilitators	
	Chairperson: David Cruise Scribe: Troy Reid and Ellen Brogan Online Host: Troy Reid	
3	Acknowledgment of Country	
	<i>"We acknowledge the Wurundjeri people of the Kulin nations on whose land we meet here tonight and the indigenous people of your country from wherever you are joining us. We give thanks to elder's past, present and emerging."</i>	
4	Meeting Attendance	
	<u>Members & Guests</u> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> Robin McPherson (M) Coral Larke (M) David Cruise (M) Troy Reid (M) Mark Rasmussen (M) Kate Shapiro (M) Tania Morsman (M) Ellen Brogan(M) Jack Wells (M) </div> <div style="width: 45%;"> Kristen Joy (M) Malcolm Mathews (M) Skye Fitzpatrick (M) Barry Simmonds (M) Bruce Pinney (M) John Reid John Flynn Josh Allan (M) </div> </div>	
5	Discussion about consensus and quorums at OC	
	General discussion about the three out of five rule for voting in the OC.	
7	Minutes of Previous Meeting	
	Minutes of Meeting Sharepoint link to previous minutes Motion to accept the minutes of the previous meeting held as presented.	Moved: Kate Shapiro Seconded: Barry Simmonds Motion PBC

8	Matters Arising from Previous Meeting											
	<p>A member stated that the minutes regarding First Aid need to reflect the audio recording. The minutes should reflect that the budget application is for ALS (Advanced Life Support) training for core crew AND an additional higher-level training for David Cameron.</p> <p>A member made a comment that minutes need to be broader in general.</p> <p>Kate Shapiro needs to be added to the attendees list.</p> <p>A member reported that the Land care facilitator was not consulted for the budget application for a new fence. See later motion which corrects this.</p> <p>Reviewed Action Task List – <i>see updated table at end of minutes</i></p>											
9	Invoice Payments											
	Motion for the Organising Committee to pay these invoices	<i>Moved: Troy Reid Seconded: Kate Shapiro Motion PBC</i>										
	<table border="1"> <tr> <td>20190910 Affinity Insurance Brokers Invoice Inv-89070</td> <td>\$3,102</td> </tr> <tr> <td>20190925 Arcuri & Associates Farm Motor Fleet Invoice Inv-271000</td> <td>\$460</td> </tr> <tr> <td>20190925 Arcuri & Associates Insurance Brokers Invoice Inv-270996</td> <td>\$600</td> </tr> <tr> <td>20190925 Arcuri & Associates Public Liability Invoice Inv-270983</td> <td>\$8,345</td> </tr> <tr> <td>20190531 Converge Invoice Inv -174654</td> <td>\$220</td> </tr> </table>	20190910 Affinity Insurance Brokers Invoice Inv-89070	\$3,102	20190925 Arcuri & Associates Farm Motor Fleet Invoice Inv-271000	\$460	20190925 Arcuri & Associates Insurance Brokers Invoice Inv-270996	\$600	20190925 Arcuri & Associates Public Liability Invoice Inv-270983	\$8,345	20190531 Converge Invoice Inv -174654	\$220	
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10	New Front Gate and Fence											
	Motion That the new front gate barrier is constructed by logs and that Asset Management is consulted prior to the use of DTE machinery to execute this project.	<i>Moved: Jack Wells Seconded: David Cruise Motion PBC</i>										
11	Meeting Extension											
	Meeting was extended at 10:17 PM until 11 PM	<i>Moved: David Cruise No Objections</i>										
12	Payment of Invoice by Bylands Management Committee											
	<p>Motion that the Byland Management Committee pays the following invoices</p> <p>20190904 WaterNSW 10 Year Extension for Approval 50WA504692 \$221</p>	<i>Moved: Robin MacPherson Seconded: David Cruise Motion PBC</i>										
13	Payment of CERES Invoices											
	Motion that DTE pays 6 months of the backlog of CERES invoices totalling \$2,280	<i>Moved: Troy Reid Seconded: Kate Shapiro Motion PBC</i>										
14	Payment of TBT Invoice											
	<p>Motion that FinCom pays the following invoice for TBT for \$2,739</p> <p>20190830 TBT Accounting Invoice Inv 44883</p>	<i>Moved: Robin MacPherson Seconded: David Cruise Motion PBC</i>										
15	Payment of CWS Invoice											
	Motion that the September 19 Working Bee Budget pays \$800 towards the CWS Bins expenses.	<i>Moved: Mark Rasmussen Seconded: Tania Morsman Motion PBC</i>										

16	Working Bee Fuel Replacement																																		
	Confirmation by the Working Bee Coordinators that the fuel shed, fuel will be replenished at the end of the bee.																																		
17	Extension of Meeting																																		
	Motion that the meeting is extended to 11:15 PM.				<i>Moved: Robin MacPherson Seconded: David Cruise Motion PBC</i>																														
18	Funding Application by a John Flynn																																		
	Motion that \$3000 of the community funds be made available for mechanical works for fixing of environmental activist group, GECCO's van, for up to \$3,000 under the special project's category.				<i>Moved: Kate Shapiro Seconded: David Cruise Motion PBC</i>																														
19	Movement of the AGM dates to February																																		
	Motion to apply to CAV for extension to AGM schedule for 20 th February 2020.				<i>Moved: David Cruise Seconded: Kate Shapiro Motion PBC</i>																														
20	Coral needs her car repaired																																		
	<p>Coral was looking for general support regarding the repair of her personal vehicle after the wrong fuel was put into the car.</p> <p>The informal consensus was that Coral should contact Travis to collect the car with a tow truck, drain the petrol and return the car. Then Coral was to submit the invoice to the OC for payment.</p>																																		
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	No date on previous minutes	Facilitation of Bylands Debit Card	To ask Don if he would like to facilitate the debit card for Bylands.	David Cruise	Ongoing	
	No date on previous minutes	Secretary role	The OC to ask the Secretary what duties that will be performed under that role.	Troy Reid	Ongoing	
	No date on previous minutes	Bill Ricketts reimbursements	Ellen to send Bill Ricketts statement to FINCOM.	Ellen Brogan	Completed	
	No date on previous minutes	Vehicle Use Policy	Interested people to set a time to discuss DTE vehicle and trailer policy.	Group	Ongoing	
23	Next Meeting Date & Time Confirmation					
	7:30 PM, 31 October 2019					
24	Meeting Close					
	11:37 PM					