

Organising Committee

Minutes

Date: 2019-06-27
Scheduled 7.30 PM
Start:
Venue: Ceres Learning Centre, Lee St East Brunswick
Audio: <http://dte.org.au/audiominutes>
Register on line: <https://dte.coop/live.meeting>
Zoom Connect: <https://dte.coop/to/zoom>
Phone Connect: (02) 8015 2088 Meeting ID Number 2362803611

#	Item	Raised by:																								
1	Acknowledge, and pay respect, to the traditional owners and ongoing custodians of the land																									
	We gather on the land of the people of the Kulin nation. We pay our respects to Elders past, present and emerging.																									
2	<u>Meeting Started</u>	<i>Procedural</i>																								
	19:37pm																									
3	<u>Meeting coordinators</u>	<i>Procedural</i>																								
	Chairperson: Tania Morsman Minute Keeper: Scouse																									
4	<u>Attendance</u>	<i>Procedural</i>																								
	Lindy Hunt Tania Morsman Troy Reid Mark Rasmussen Carol Larke Jude Murray	Darrell Reid David Cruise Malcolm Matthews David McDonald Robin Macpherson Marty Schwarz																								
5	<u>Confirmation of previous minutes</u>	<i>Procedural</i>																								
	Date Moved: Seconded: PBC / Correction:																									
6	<u>Matters Arising</u>	<i>Procedural</i>																								
	3 People have been appointed as officers at CC 14 th June 19 – Scouse – Aaron Shipperlee – Skye Moderators for OC Email are Steve Gregory, Robin Macpherson, Kate Shapiro & Skye Fitzpatrick.																									
7	<u>Correspondence</u>																									
8	<u>Payments</u>																									
	<table border="1"> <thead> <tr> <th>Inv No.</th> <th>Issue Date</th> <th>From</th> <th>For</th> <th>Due</th> <th>\$</th> </tr> </thead> <tbody> <tr> <td>1471</td> <td>7/5</td> <td>Cloud accounting</td> <td>Nov</td> <td>Over due</td> <td>2165</td> </tr> <tr> <td>00244365</td> <td></td> <td>Acuri Insurance</td> <td>Commercial Motor Vehicle 1999 TOYOTA HIACE VAN REG: CO16SA</td> <td>Over due</td> <td>2963</td> </tr> <tr> <td>174654</td> <td>31/5/19</td> <td>Converge International</td> <td>Counselling</td> <td>30/6/19</td> <td>220</td> </tr> </tbody> </table>	Inv No.	Issue Date	From	For	Due	\$	1471	7/5	Cloud accounting	Nov	Over due	2165	00244365		Acuri Insurance	Commercial Motor Vehicle 1999 TOYOTA HIACE VAN REG: CO16SA	Over due	2963	174654	31/5/19	Converge International	Counselling	30/6/19	220	
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	5/6/19	Telstra	Moulamein phone	overdue	66
15275	31/5/19	CWS	Skip bins		205
Ref 1641491901	30/5/19	Aust Post	Extend redirection	13/6/19	285.45
1030021395	1/6/19	Ceres	Room Hire	15/6/19	285
		Bendigo Bank	Terminal / Auto Paid36.30		

9 Action Tasks

No progress
Work In
Progress
Complete ☺
No longer
relevant
Taken Over
By

10

Moved
Seconded
PBC PBM

11 **data.dte**

Discuss current and future changes required with data.dte to assist with meetings..

Moved :
Peter Tippett

Deferred.

12 Shipping container to store assets of ConFest Library, Philosophy Cafe and Tranquility

Agenda details: Currently assets pertaining to ConFest Library, Philosophy Cafe and Tranquility 1. occupy at least half of the Bliss container, 2. are left erected in the open, 3. wrapped in a tarpaulin left in the open on site and 3. next to my bed. Meanwhile, many of the Bliss kitchen assets are stored in a light temporary construction located on low laying ground vulnerable to flooding. ConFest Library is now becoming well established in many regular ConFesters' minds as an exchange free store. Last ConFest there was a high turnover of stock. It was pleasing to see many items find new homes within five minutes of donation. But there is a carryover stock. I would also like larger secure storage for stock collected between ConFests (and also an alternative to my front room). I am also looking to expand Philosophy Cafe next ConFest with a new workshop area and a Cafe area for ongoing Philosophical discussions. I also envisage that, while there will be new and most welcome facilitators for Bliss kitchen, I will still facilitate the demarcation of the Tranquility quite camping areas. I understand the cost of acquisition and site location of a shipping container is approximately \$5,000.

Motion: That funds be allocated for acquisition and site location of a shipping container to store assets of ConFest Library, Philosophy Café and Tranquility
:

Moved :
Darrell Reid

Seconded
Troy Reid

PBC

13 Cottage Roof

Agenda details: There are questions in relation to the construction of a new roof for the cottage.

Motion: That the questions below are answered for the membership: 1.what happened to the asbestos removed from the cottage? Can we see the proof that the removal and clean up was done legally. 2. I understand Trevor Smith was the person who did the job, is Trevor a qualified builder legally allowed to carry out such work? 3. Was the work done approved by council prior

Moved :
Marty
Schwarz

Deferred

	to construction?	
14	<u>Appointing 2 or 3 Officers</u>	
	<p>Agenda details: Both OC and CC require Officers to liaise between the Membership and the Board and also to delegate certain jobs to Members to carry out to ensure the smooth running and managing of both DTE and ConFest into the future.</p> <p>Motion: That we appoint 2 or 3 Officers to fulfil the above Roles.</p>	<p><i>Moved :Scouse 1619</i></p> <p><i>Seconded</i></p> <p><i>Deferred</i></p>
15	<u>WHS</u>	
	<p>Agenda details: <u>The current WHS committee is inactive to to the lack of support in ensuring those involved have the training and tools necessary to carry out the work legally. Now that we have paid members we are legally obligated to ensure the WHS committee get funding to put those who wish to get involved proper training to do the task.</u></p> <p>Motion: <u>That a budget is put aside for WHS committee training and site visits for the purpose of carrying out WHS officer duties whilst working bees and other projects are happening. There should also be money put aside for WHS purchases like safety harnesses, ladders, PPE gear and any other items needed by those onsite to carry out their duties safely.</u></p>	<p><i>Moved : Marty Schwarz</i></p> <p><i>Seconded Scouse</i></p> <p><i>Defe</i></p>
16	<u>Ratification of Fincom</u>	
	<p><u>Agenda details: We need a group of members to begin processing and managing the finances of their co-op, they have been ignored for some time.</u></p> <p><u>Motion: The Organising Committee ratifies FINCOM to handle and administer the finances of the co-op. : :</u></p> <p><u>Amendment : The Organising Committee ratifies FINCOM to handle and administer the finances of the co-op as defined in a terms of reference to be approved by the OC</u></p>	<p><i>Moved : Robin Macpherson</i></p> <p><i>Seconded : Mark Rasmussen</i></p> <p><i>Amendment : Troy Reid</i></p> <p><i>PBC</i></p>
17	<u>Emails in Fincom Webmail</u>	
	Motion: Spreadsheet listing details of items for payment and amount	<p><i>Moved: Robin Macpherson</i></p> <p><i>Seconded</i></p> <p><i>Deferred</i></p>
18	<u>Zoom Portal to be used by all.</u>	
	<p>Agenda details: That all who attend meetings on Zoom do so through the Data Dte Portal so that we can then record everyone's attendance so we can accurately work out the 3 from 5 Rule for voting purposes.</p> <p>Motion: That all who attend meetings on Zoom do so through the Data Dte Portal so that we can then record everyone's attendance so we can accurately work out the 3 from 5 Rule for voting purpose</p> <p><u>Amendment : That all who attend meetings on Zoom and are able to do so, Log in through the Data Dte Portal so that we can then record everyone's attendance so we can accurately work out the 3 from 5 Rule for voting purposes.</u></p>	<p><i>Moved : Scouse 1619 Amended by Peter Tippett</i></p> <p><i>Seconded : Scouse</i></p> <p><i>PBM</i></p>

21 : Agenda item ID: 7091 Date: 2019-06-27 22:00:23

*Moved :
Troy*

Agenda item: ICT Budget for FYE2020

*Seconded :
Mark
Rasmussen*

Agenda details: See application form <https://dte.coop/to/vq2zz>

Motion: To approve an annual budget of \$32k for ICT for FYE2020

PBM

Item by: Troy Reid

19 Third Thursday Budget

*Moved
Robin
Macpherson
Seconded
Troy
PBC*

Agenda details: Promote The Third Thursday at CERES - its outside our front door

Motion: \$500 be spent on feeding those who turn up for Third Thursday - A Decision Free Thursday - Some nights would be ConFab nights others for other things like speakers, documentaries etc.

<u>Asset Mgmt Annual Budget for FYE2020</u>		
20	<u>Agenda details: See application form https://dte.coop/to/afwx8</u>	<i>Moved Mark Rasmussen</i>
	<u>Motion: Motion: To approve an annual budget of \$64k for Asset Management for FYE2020</u>	<i>Seconded Troy PBC</i>
<u>Carried Resolutions</u>		<i>Procedural</i>
21	18 Zoom Portal to be used by all. 16 Ratification of Fincom 12 Shipping container to store assets of ConFest Library, Philosophy Cafe and Tranquility	
<u>Next Meeting Date & Time Confirmation</u>		<i>Procedural</i>
22		
<u>Meeting Ended</u>		<i>Procedural</i>
23	22:50pm	