

Down-To-Earth (Vic) Cooperative Society Limited

Organising Committee

Minutes

**Date:** 26/07/2018

**Time:** 9:45

**Audio:** <http://dte.org.au/audiominutes/2018-07-26%20OC.mp3>

**Venue:** CERES, Learning Centre Rm,1-2 Lee St, Brunswick East VIC

**Online:** <https://dte.coop/live.meeting>

**Status:** Confirmed 23<sup>rd</sup> August, 2018

#	Item	Raised by:
1	<b>Meeting Started</b>	Procedural
	9:45 pm	
2	<b>Election Of Chair</b>	Procedural
	<b>Confirmation of Chairperson:</b> David Cruise <b>Confirm Minute Keeper:</b> Malcolm Matthews	
3	<b>Attendance</b>	Procedural
	Brogan Elle Cruise David Cruise Peter Ernst Kathy Joy Kristen Larke Coral Hunt Lindy Leibe Lorraine McDonald David McPherson Robyn Magor John Moonsong Deb Morsman Tania Nissen Lars Pointon Steve Rasmussen Mark Reid Darrell Reid John Reid Taisha Roya Donald Simmonds Barry Schiperlee Aarron Scouse Schwartz Martin Tarr Jenny Tippett Peter	

	Waldrom Grant Wilkinson Andrew Woodgate Richard Zammit Mick	
<b>4</b>	<b><u>Confirmation of Previous Meeting Minutes</u></b>	<i>Procedural</i>
	Minutes confirmed 26-04-2018 Moved Kristen Seconded Scouse 31-05-2018 Moved Kristen Seconded Scouse 26 <sup>th</sup> Scouse to be added to minutes 26 <sup>th</sup> Aug Moved Kristen Seconded Scouse 9 <sup>th</sup> July Kathy to be added 9 <sup>th</sup> July Moved Kristen Seconded Coral 12 <sup>th</sup> July Moved Kristen Second Coral  Moved by consensus	
<b>5</b>	<b><u>Task Check List</u></b>	<i>Procedural</i>
		NO PROGRESS WORK IN PROGRESS COMPLETE NO LONGER RELEVANT TAKEN OVER BY ?
<b>6</b>	<b><u>Correspondence / Payments</u></b>	<i>Procedural</i>
	Annual report co-op from Consumer Affairs Victoria Cloud Computing 4349.75 Telstra bill 315.54 Telstra 6.00 Membership application John Howard	
<b>7</b>	<b><u>WH&amp;S</u></b>	<i>Procedural</i>
<b>8</b>	<b><u>Agenda Items From Previous OC Meeting</u></b>	
	Jenny Tarr waiting for reply	
	<b>Transaction report for Board</b>	
	Administration from bookkeeper Review from of Paul Rosenberg should be done either OC or CC Request a copy of all emails sent to the bookkeeper. Request report of outstanding receipts Debit Card for Trevor Smith  <b>Motion</b> Money from July working bee be used for work on Bylands. <b>Moved</b> By Kathy Ernst <b>Second</b> by David Cruise Motion passed by consensus  Motion from Ellen Brogan differed	
	<b><u>Carried Resolutions</u></b>	<i>Procedural</i>
	Money from July working bee be used for work on Bylands.	

	Moved By Kathy Ernst Second by David Cruise Motion passed by consensus	
	<b><u>Actions to be taken</u></b>	<i>Procedural</i>
	<b><u>Next Meeting Date &amp; Time Confirmation</u></b>	<i>Procedural</i>
	<b><u>Meeting Ended</u></b>	<i>Procedural</i>
	Meeting finished 10:20 Next meeting 23rd Aug	