

Down-To-Earth (Vic) Cooperative Society Limited

Organising Committee

Minutes Draft

**Date:** 9<sup>th</sup> July 2018  
**Time:** 7:30pm  
**Venue:** CERES, Learning Centre Rm,1-2 Lee St, Brunswick East VIC  
**Audio:** <http://dte.org.au/audiominutes/2018-07-09%20OC.mp3>  
**Mobile:** +61280152088,2362803611#  
**Manual dial:** Within Australia: (02) 8015-2088 Meeting ID: 236 280 3611  
**Status:** Confirmed 26<sup>th</sup> July, 2018

#	Item	Raised by:
1	<b><u>Welcome to country</u></b>	<i>Respect</i>
	I acknowledge the Traditional Owners of the land on which we are meeting. I pay my respects to Elders, past, present and emerging.	
2	<b><u>Meeting Started</u></b>	<i>Procedural</i>
	8 PM	
3	<b><u>Election Of Chair</u></b>	<i>Procedural</i>
	<b>Confirmation of Chairperson:</b> David Cruise & Troy Reid <b>Confirm Minute Keeper:</b> Malcolm Matthews	
4	<b><u>Attendance</u></b>	<i>Procedural</i>
	Cruise David Cruise Peter Ernst Kathy Larke Coral Joy Kristen McPherson Robin Matthews Malcolm Morsman Tania Poynton Steve Reid Troy Reid Darrell Royal Don Schwarz Martin Tarr Jenni Tippett Peter Wells Jack Wilkenson Andrew Wentworth Bryce Woodgate Richard	
5	<b><u>That the minutes of the ConFest Committee meeting held on [date] be accepted</u></b>	<i>Procedural</i>
	<b>Moved: Seconded: Amendments: Accepted:</b>	

<b>6</b>	<b><u>Action Task List</u></b>	<i>Procedural</i>
	<b>Action Task:</b> Secretary to contact registrar of co-operatives for a copy of the rules <b>Action Task:</b> Secretary to implement either credit payments or direct debit payments.	<u>NO PROGRESS</u> <u>WORK IN PROGRESS</u> <u>COMPLETE</u> <u>NO LONGER RELEVANT</u> <u>TASK RESUMED BY</u>
<b>7</b>	<b><u>Correspondence / Payments</u></b>	<i>Procedural</i>
	Payment to Cloud computing bookkeeping Account \$4349.75 moved no objection	
<b>8</b>	<b><u>Agenda Items</u></b>	<i>Richard Woodgate</i>
	Discussion about water budget at Byland's <b>Motion</b> That an amount of \$25000 be allocated for capital improvements to water systems at Bylands	<b>Moved</b> Richard Woodgate <b>PBC</b>
<b>9</b>	<b><u>Shearing Shed</u></b>	<i>Coral Larke</i>
	To clean under woolshed That a firm be engaged to clean out the sheep manure under the shearing shed. <b>Motion</b> For a budget of \$1200.00 and \$500.00 contingency budget to pay a company to vacuum the sheep manure out from under the shearing shed	<b>Moved</b> Coral <b>Seconded</b> Malcolm & Tania <b>PBC</b>
<b>10</b>	<b><u>Special Project Committee</u></b>	<i>Troy Reid</i>
	<b>Motion</b> That a special Project Committee be established for projects of the co-operative that have no other obvious area of allocation	<b>Moved by</b> Troy Reid <b>PBC</b>
<b>11</b>	<b><u>Motion DTE Confest Code of Ethics</u></b>	<i>Elle Brogan</i>
	Differed	
<b>12</b>	<b><u>Volunteer recruitment for DTE purpose</u></b>	<i>Coral Larke</i>
	<b>Motion</b> That volunteer coordinators are available throughout the year to recruit volunteers for various DTE functions	<b>Moved</b> Coral Larke <b>PBC</b>
<b>13</b>	<b><u>Stream Lining payments</u></b>	
	Malcolm spoke on the accounts which would be suitable to set up a credit payment. and budget for administration David spokes about direct payments and process for the payment of these accounts. <b>Motion</b> For DTE to streamline its finances to become more efficient and less wasteful	<b>Moved by</b> Coral Larke <b>PBC</b>
<b>14</b>	<b><u>Attendance Register</u></b>	<i>Coral Larke</i>
	Peter raised issue about Data.dte.org Troy questioned about arriving late? How much of a meeting does a person have to attend for it to be a legitimate attendance. Kristen suggested 2/3 roll call per meetings <b>Motion:</b> To verify attendance is done through a role call at the start and end of each meeting <b>Action Task:</b> Secretary to contact registrar of co-operatives for a copy of the rules Troy process around the implantation of the motion	<b>Moved</b> Coral Larke <b>PBM</b>
<b>15</b>	<b><u>Mediation persons</u></b>	<i>Tania Morsman</i>
	<b>Tania</b> spoke about way members speak to each other and asked when with the mediation process begin. <b>Troy</b> Mediation process needs facilitators and training is required, this costs about \$3000 each. Tania, Richard and Troy put their hands up to gain training in mediation.	<b>Motion:</b> Troy Reid <b>Amendment</b> Coral Larke <b>PBC</b>

	<p><b>Coral</b> suggested that the DTE grievance procedure may not work as there are people who go out of their way to hurt other members which is about bullying and not disputes.</p> <p><b>Kristen</b> there is a difference between disagreements and a coordination of attacks on an individual that some members indulge in. Kristen also spoke supporting the karma process</p> <p><b>Motion:</b> That a budget approval of \$10000 be allocated for training in mediation. An approximation cost of \$3000 per person.</p> <p><b>Amendment:</b> To increase funding to \$1200 so that four people can gain training</p> <p><b>Amendment:</b> Coral Larke <b>PBC</b></p>	
<b>16</b>	<b><u>Better return on investments</u></b>	<i>Robyn MacPherson</i>
	<p>A general discussion about changing to a more ethical Community Sector Banking. ANZ is user friendly when authorizing payments. CSB needs more signatories and less user friendly.</p> <p><b>Motion</b> To open an operating account for confab committee with multi authorization within one month to test if it is feasible for DTE to transfer from the ANZ bank.</p>	<b>Moved</b> Troy Reid <b>PBC</b>
<b>17</b>	<b><u>Lead Medic Query</u></b>	Jenny Tarr
	Requested that her agenda Item Lead Medic Policy be noted in the minutes. This item has been requested 2 months ago had has not been a reply.	
<b>18</b>	<b><u>2<sup>nd</sup> Roll call</u></b>	
	<p>Cruise David Cruise Peter Coral Larke Joy Kristen Robyn McPherson Malcolm Matthews Morsman Tania Poynton Steve Reid Troy Reid Darrell Royal Don Schwarz Martin Tarr Jenni Tippett Peter Wells Jack Wilkenson Andrew Bryce Wentworth Woodgate Richard</p>	
<b>19</b>	<b><u>Carried Resolutions</u></b>	<i>Procedural</i>
	<p><b><u>Bylands Water Systems</u></b></p> <p><b>Motion</b> That an amount of \$25000 be allocated for capital improvements to water systems at Bylands</p> <p><b>Proposed</b> Richard Woodgate <b>PBC</b></p> <p><b><u>Asset Management Budget Shearing Shed</u></b></p> <p>For a budget of \$1200.00 and \$500.00 contingency budget to pay a company to vacuum the sheep manure out from under the shearing shed</p> <p><b>Moved</b> Coral <b>Seconded</b> Malcolm &amp; Tania <b>PBC</b></p> <p><b><u>Special Project Committee</u></b></p> <p>That a special Project Committee be established for projects of the co-operative that have no other obvious area of allocation</p>	

	<p><b>Moved</b> by Troy Reid <b>PBC</b>  <u><b>Volunteer recruitment for DTE purpose</b></u>  That volunteer coordinators are available throughout the year to recruit volunteers for various DTE functions</p> <p><b>Moved</b> Coral Larke <b>PBC</b>  <u><b>Motion Streamlining Accounts</b></u>  For DTE to streamline its finances to become more efficient and less wasteful</p> <p><b>Moved</b> by Coral Larke <b>PBC</b>  <u><b>Attendance register</b></u>  To verify attendance is done through a role call at the start and end of each meeting</p> <p><b>Moved</b> Coral Larke <b>PBM</b> 5 for 4 against 2 abstain</p> <p><u><b>Mediation Persons</b></u>  That a budget approval of \$10000 be allocated for training in mediation. An approximation cost of \$3000 per person.</p> <p><b>Motion:</b> Troy Reid  <b>Amendment:</b> To increase funding to \$1200 so that four people can gain training  <b>Amendment:</b> Coral Larke <b>PBC</b></p> <p><u><b>Better Return on our ANZ Investment</b></u>  <b>Moved</b> by Robin MacPherson  <b>Amendment</b> To open an operating account for confab committee with multi authorization within one month</p>	
<b>20</b>	<u><b>Next Meeting Date &amp; Time Confirmation</b></u>	<i>Procedural</i>
	26 <sup>th</sup> July, 7.30 PM	
<b>21</b>	<u><b>Meeting Ended</b></u>	<i>Procedural</i>
	10.40 PM	