

Down-To-Earth (Vic) Cooperative Society Limited

Organising Committee

Minutes Draft

**Date:** 10<sup>th</sup> May, 2018  
**Time:** 7:30pm  
**Venue:** CERES, Learning Centre Rm,1-2 Lee St, Brunswick East VIC  
**Audio:** <http://dte.org.au/audiominutes/2018-05-10%20pre%20chat%20CC40min%20OC200min%20out.mp3>  
**Online:** <https://dte.coop/live.meeting>  
**Minutes:** Confirmed 26<sup>th</sup> July, 2018

#	Item	Raised by:																																																																											
1	<b><u>Meeting Started</u></b>	<i>Procedural</i>																																																																											
	10.22pm																																																																												
2	<b><u>Election Of Chair</u></b>	<i>Procedural</i>																																																																											
	<b>Confirmation of Chairperson:</b> Kate Shapiro <b>Confirm Minute Keeper:</b> Robin Macpherson																																																																												
3	<b><u>Attendance</u></b>	<i>Procedural</i>																																																																											
	<table border="0"> <thead> <tr> <th>Name</th> <th>Eligible to vote</th> <th>Ineligible to vote</th> </tr> </thead> <tbody> <tr> <td>Ceres/ Online</td> <td></td> <td>Based on 3 out of 5 rule</td> </tr> <tr> <td>Banville Denise</td> <td>Geradi Fulvio</td> <td>Blazejewski Matt</td> </tr> <tr> <td>Blazejewski Matt</td> <td>Gregory Steve</td> <td>Cox Ben</td> </tr> <tr> <td>Cox Ben</td> <td>Hunt Lindy</td> <td>Morsman Tania</td> </tr> <tr> <td>Geradi Fulvio</td> <td>Larke Coral</td> <td>Banville Denise</td> </tr> <tr> <td>Gregory Steve</td> <td>Macpherson Robin</td> <td>Hammond Jordan</td> </tr> <tr> <td>Hammond Jordan</td> <td>Newcombe Craig</td> <td>Logiusto Vince</td> </tr> <tr> <td>Hunt Lindy</td> <td>Nissen Lars</td> <td>Simmonds Barry</td> </tr> <tr> <td>Larke Coral</td> <td>Tarr Jenni</td> <td>McDonald David</td> </tr> <tr> <td>Logiusto Vince</td> <td>Rasmussen Mark</td> <td>Shapiro Kate</td> </tr> <tr> <td>Macpherson Robin</td> <td>Reid Troy</td> <td>Shipperlee Aaron</td> </tr> <tr> <td>McDonald David</td> <td>Reid Darrell</td> <td>Tippett Peter</td> </tr> <tr> <td>Morsman Tania</td> <td>Tunney Kristen</td> <td></td> </tr> <tr> <td>Newcombe Craig</td> <td></td> <td></td> </tr> <tr> <td>Nissen Lars</td> <td></td> <td></td> </tr> <tr> <td>Tarr Jenni</td> <td></td> <td></td> </tr> <tr> <td>Rasmussen Mark</td> <td></td> <td></td> </tr> <tr> <td>Reid Troy</td> <td></td> <td></td> </tr> <tr> <td>Reid Darrell</td> <td></td> <td></td> </tr> <tr> <td>Simmonds Barry</td> <td></td> <td></td> </tr> <tr> <td>Shapiro Kate</td> <td></td> <td></td> </tr> <tr> <td>Shipperlee Aaron</td> <td></td> <td></td> </tr> <tr> <td>Tippett Peter</td> <td></td> <td></td> </tr> <tr> <td>Tunney Kristen</td> <td></td> <td></td> </tr> </tbody> </table>	Name	Eligible to vote	Ineligible to vote	Ceres/ Online		Based on 3 out of 5 rule	Banville Denise	Geradi Fulvio	Blazejewski Matt	Blazejewski Matt	Gregory Steve	Cox Ben	Cox Ben	Hunt Lindy	Morsman Tania	Geradi Fulvio	Larke Coral	Banville Denise	Gregory Steve	Macpherson Robin	Hammond Jordan	Hammond Jordan	Newcombe Craig	Logiusto Vince	Hunt Lindy	Nissen Lars	Simmonds Barry	Larke Coral	Tarr Jenni	McDonald David	Logiusto Vince	Rasmussen Mark	Shapiro Kate	Macpherson Robin	Reid Troy	Shipperlee Aaron	McDonald David	Reid Darrell	Tippett Peter	Morsman Tania	Tunney Kristen		Newcombe Craig			Nissen Lars			Tarr Jenni			Rasmussen Mark			Reid Troy			Reid Darrell			Simmonds Barry			Shapiro Kate			Shipperlee Aaron			Tippett Peter			Tunney Kristen			
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4	<b><u>Approval of minutes from last meeting</u></b>	<i>Procedural</i>																																																																											

	<b>Moved: Seconded: Accepted: Amendments:</b>	
<b>5</b>	<b><u>Action Task List</u></b>	<i>Procedural</i>
		<u>NO PROGRESS</u> <u>WORK IN PROGRESS</u> <u>COMPLETE</u> <u>NO LONGER RELEVANT</u> <u>TASK RESUMED BY</u>
<b>6</b>	<b><u>Correspondence</u></b>	<i>Procedural</i>
<b>7</b>	<b><u>Bills Submitted for Payment</u></b>	<i>Bree Nurse</i>
	<p><b>Expenses Approved</b> \$2885.41 cents for the commercial insurance for the ambulance Moved Troy Reid Seconded Mark Rasmussen PBC</p> <p><b>CERES 1235.00</b> <b>Moved</b> Troy Reid <b>Seconded</b> Mark Mark Rasmussen <b>PBC</b></p> <p><b>CWS 205:00 Bin Hire at ConFest</b> <b>Moved</b> Troy Reid <b>Seconded</b> Coral Larke <b>PBC</b></p> <p><b>Origin Energy 741.43 for Woorooma Quarterly Bill</b> <b>Moved</b> Troy Reid <b>Seconded</b> Robin Macpherson <b>PBC</b></p> <p><b>Telstra 705.12</b> <b>Moved</b> Troy Reid <b>Seconded</b> Coral Larke <b>PBC</b></p> <p><b>Williams Adams 1630.21 (Servicing the Cat) Query the balance</b> <b>Moved</b> Troy Reid <b>Seconded</b> Mark Rasmussen <b>PBC</b></p>	
<b>8</b>	<b>Site Vehicles</b>	<i>Richard Woodgate</i>
	<i>Not discussed</i>	
<b>9</b>	<b>Better Return on our ANZ Investment</b>	<i>Robin Macpherson</i>
	In regards to the deposits at the ANZ bank, Can we consider shifting them to a better interest bearing accounts and or accounts that have a social enterprise angle <i>Deferred to next OC</i>	
<b>10</b>	<b>Digitising ConFest history</b>	<i>Aaron Shipperlee</i>
	<i>Topic was discussed</i>	
<b>11</b>	<b><u>Lead Medic Policy</u></b>	<i>Jenni Tarr</i>
	Jenni Tarr requested qualifications of lead medics be made available. <i>Kate Shapiro took request on notice</i>	
<b>12</b>	<b>Implementation of the Code of Conduct and Grievance Procedure</b>	<i>Coral Larke</i>
	A recent complaint to Karma showed that the email is not being answered. <b>Action task:</b> <i>To find someone to take on the answering of the Karma emails.</i>	
<b>13</b>	<b>Chair Priorities</b>	<i>Aaron Shipperlee</i>
	<b>Motion:</b> The chair must prioritise properly framed motions and OC business before inviting discussions	<b>Moved</b> Aaron Shipperlee - <b>Seconded</b> Coral Larke <b>PBC</b>
<b>14</b>	<b>Mail Redirection</b>	<i>Coral Larke</i>
	<b>Motion:</b> That our PO Box 295 Brunswick East be redirected to a nominated post box	<b>Moved</b> Coral Larke <b>Seconded</b>

	convenient to the secretary with secondary keys given to appointed cooperative representatives.	Steve Gregory <b>PBC</b>
<b>15</b>	<b>DTE Mail Box Charge</b>	<i>Troy Reid</i>
	<b>Motion:</b> Postage budget for new post box and redirection of mail \$350	<b>Moved</b> Coral Larke <b>Seconded</b> Steve Gregory <b>PBC</b>
<b>16</b>	<b>Additional Special General Meeting</b>	<i>Troy Reid</i>
	A SGM is necessary for funding appropriations. <b>Motion:</b> Meeting to be held on 31st May - Items to be submitted by May 16th	<b>Moved:</b> Kate Shapiro <b>Seconded</b> Troy Reid <b>PBC</b>
<b>17</b>	<b>Carried Resolutions</b>	<i>Procedural</i>
	<b>Chair Priorities</b> The chair must prioritise properly framed motions and OC business before inviting discussions <b>Moved</b> Aaron Shipperlee - <b>Seconded</b> Coral Larke <b>PBC</b> <b>Mail Redirection</b> That our PO Box 295 Brunswick East be redirected to a nominated post box convenient to the secretary with secondary keys given to appointed cooperative representatives. <b>Moved</b> Coral Larke <b>Seconded</b> Steve Gregory <b>PBC</b> <b>DTE Mail Box Charge</b> Postage budget for new post box and redirection of mail \$350 <b>Moved</b> Coral Larke <b>Seconded</b> Steve Gregory <b>PBC</b> <b>Additional Special General Meeting</b> A SGM is necessary for funding appropriations. <b>Motion:</b> Meeting to be held on 31st May - Items to be submitted by May 16th <b>Moved:</b> Kate Shapiro <b>Seconded</b> Troy Reid <b>PBC</b>	
<b>18</b>	<b>Next Meeting Date &amp; Time Confirmation</b>	<i>Procedural</i>
	31 <sup>st</sup> May, 2018	
<b>19</b>	<b>Meeting Ended</b>	<i>Procedural</i>