

Down-To-Earth (Vic) Cooperative Society Limited

Organising Committee

Minutes

Date: 22nd March, 2018
Time: 7.30
Venue: CERES, Learning Centre Rm,1-2 Lee St, Brunswick East VIC
Online: <https://dte.coop/live.meeting>
Ratified: 26th April, 2018

#	Item	Raised by:
1	<u>Meeting Started</u>	Procedural
	9.05pm	
2	<u>Election Of Chair</u>	Procedural
	Confirmation of Chairperson: Troy Reid Confirm Minute Keeper: Coral Larke	
3	<u>Attendance</u>	Procedural
	Brogan Elle Doriean Eric Ernst Kathy Gregory Steve Hayes Cliff Hunt Lindy Inglis Matt Joy Kristen Larke Coral Levy Rohan MacPherson Robin Macdonald David McDonald Dale Mathews Malcolm Nissen Lars Reid Darrell Reid John Reid Tasha Reid Troy Reid Shardae Rasmussen Mark Tarr Jenni Pit Trevor	
4	<u>Confirmation of Previous Meeting Minutes</u>	Procedural
	Moved: Seconded: Accepted: Amendments:	
5	<u>Action Task List</u>	Procedural

		<u>NO PROGRESS</u> <u>WORK IN PROGRESS</u> <u>COMPLETE</u> <u>NO LONGER RELEVANT</u> <u>TAKEN OVER BY ?</u>
6	<u>Correspondence / Payments</u>	<i>Procedural</i>
7	<u>Insurance Invoices to be Approved</u>	<i>Troy Reid</i>
	Motion Request for \$437.06 to be added to the existing policy. Extra amount covers the John Deer tractor	Moved Troy Reid Seconded Lindy Hunt PBC
8	<u>Insurance invoices to be approved</u>	<i>Troy Reid</i>
	Motion That a budget to be allocated of up to \$5000 for Professional Indemnity & Liability Insurance – First Aid & Events Paramedical Services. To be decided on Monday 26 th March dependent on getting a quote by Peter Tippit.	Moved Troy Reid Seconded Scouse PBC
9	<u>IT Budget</u>	<i>Troy Reid</i>
	Motion Budget request for \$1300 for IT equipment repairs for Troy Reid	Moved Troy Reid Seconded Mark Rasmussen PBC
10	<u>Shipping containers discussion</u>	<i>Troy Reid</i>
	Mark was approved \$6000 for 2 shipping containers. Since then the bike crew have been told that there is already one on site that they can use. The budget was approved but waiting right time to order. Kate has left it too late to buy her container for first aid but will use the white cube. Containers will be moved after ConFest.	
11	<u>Carried Resolutions</u>	<i>Procedural</i>
	<u>Insurance Invoices to be Approved</u> Motion Request for \$437.06 to be added to the current policy. Extra amount covers the John Deer tractor Moved Troy Reid Seconded Lindy Hunt PBC <u>Insurance invoices to be approved</u> Motion Professional Indemnity & Liability Insurance – First Aid & Events paramedical services. \$2885.41 Moved Troy Reid Seconded Scouse PBC <u>IT Budget</u> Motion Budget request for \$1300 for IT equipment repairs. Moved Troy Reid Seconded Mark Rasmussen PBC	
	<u>Next Meeting Date & Time Confirmation</u>	<i>Procedural</i>
	<u>Meeting Ended</u>	<i>Procedural</i>
	9.26pm	