

## Organising Committee Meeting

# MINUTES

Date: 3 July 2017

Time: 6:00 pm (scheduled start)

Online: <https://dte.coop/live.meeting>

Meeting Commenced: 6:34 pm

### 1 Election of Chair

Chairperson Elected: Coral Larke

Minute Keeper: Troy Reid

### 2 Attendance

FOLIO	SURNAME	FIRSTNAME	QUALIFY	3 Jul 2017
1762	Banville	Denise	5	0
1710	Brogan	Ellen	3	0
1764	Carty	Peter	5	0
1619	Gregory	Steve	5	0
1729	Hunt	Lindy	3	0
1754	Larke	Coral	4	0
1760	Macpherson	Robin	5	0
1725	Mathews	Malcolm	3	0
1770	Mcdonald	David	5	0
1685	Nissen	Lars	5	0
1744	Reid	Troy	5	0
1713	Shapiro	Kate	4	0
1801	Sperandio	Alessandro	1	0
1699	Tarr	Jennifer	5	0
1645	Tunney	Kristen	4	0

Apologies: none

Quorum Confirmed: yes

### 3 Confirmation of Previous Meeting Minutes

Previous Meeting Minutes (20170525) confirmed subject to the following amendments:

- Verify Item 5 Water Bill amount and amend if required;
- Amend Item 6 motion listing Membership Committee members to include Denise & Kate;
- Amend item 20 to clarify statements referring to volunteer activity sheets column layout;

Moved by Kate, Seconded by Troy, PBC

**4 Matters Arising**

No matters arising.

**5 Correspondence**

No correspondence received or considered.

**6 Ordinary Business**

<p>6.1</p>	<p><b><u>Working with children checks</u></b></p> <p>Topic discussed and clarification provided over national application of checks.</p> <p><b>Motion:</b></p> <p>OC to obtain legal advice on our obligations and legal exposure related to working with children checks.</p> <p style="text-align: right;"><b>Moved:</b> Kate S <b>Seconded:</b> Troy R <b>Accepted/Declined:</b> PBC</p> <p>Governance &amp; Statutory Compliance Committee to be asked to carry out this resolution. Denise agreed to help facilitate. Robin agreed to join GSC committee.</p>	
<p>6.2</p>	<p><b><u>Bike Crew request for storage</u></b></p> <p>Topic discussed including potential acquisition of additional shipping container.</p> <p>Matter referred to Asset Management committee for further consideration and discussion.</p>	
<p>6.3</p>	<p><b><u>Meeting Minute Taking @ CERES</u></b></p> <p>Coral requested a computer be permanently available at CERES for meeting minute taking. Troy advised the white Dell netbook used by Front Gate can be used outside ConFest for such purposes.</p>	
<p>6.4</p>	<p><b><u>Finance Committee requests for information</u></b></p> <p><b>Motion:</b></p> <p>That the OC requests the finance committee to present an audit report of unauthorised spending of advances within 42 days.</p> <p style="text-align: right;"><b>Moved:</b> Peter C <b>Seconded:</b> Kristen T <b>Accepted/Declined:</b> PBC</p> <p><b>Motion:</b></p> <p>That the OC requests the finance committee to present a current report of outstanding advances and/or receipts relating to financial year ending 30 June 2016 within 42 days.</p> <p style="text-align: right;"><b>Moved:</b> Coral L <b>Seconded:</b> Jennifer T <b>Accepted/Declined:</b> PBC</p>	

**OC Meeting Minutes 20170703**

6.5	<p><b><u>Subcommittee Budget Approval</u></b></p> <p>Topic was discussed including process of approving annual budgets vs projects as needed.</p> <p><b>Motion:</b></p> <p>That the OC approves the subcommittee budget of \$14,500 for Landcare as presented at the Special General Meeting (June/July 2017).</p> <p style="text-align: right;"><b>Moved:</b> <i>Peter C</i> <b>Seconded:</b> <i>Robin M</i> <b>Accepted/Declined:</b> <i>PBC</i></p> <p><b>Motion:</b></p> <p>That the OC approves the subcommittee budget of \$17,000 for ICT as presented at the Special General Meeting (June/July 2017).</p> <p style="text-align: right;"><b>Moved:</b> <i>Troy R</i> <b>Seconded:</b> <i>Steve G</i> <b>Accepted/Declined:</b> <i>PBC</i></p>	
-----	---	--

**Next Meeting Scheduled:** 7:30 pm 27 July 2017 (regular meeting @ CERES)

**Meeting Closed:** 8:02 pm