



Co-operative Society (Victoria) Limited  
G0001791N ABN 77380803219

**A Special General Meeting of the Down To Earth (Victoria) Co-operative Society Limited  
will be held at 7.30 PM on Thursday 21st December, 2017.**

Location: CERES Learning Centre, 7 Lee Street, Brunswick East, VIC and <https://dte.coop/live.meeting>

Order of Business

1. Opening of meeting
2. Minutes of last meeting
3. Presentation of reports (if any)
4. General business on notice  
(all proposed by Troy Reid and supported by David Cruise and Kate Shapiro)
  - a. Director Expense Policy  
Motion “that the Board be required to implement a director expense policy”  
*View draft policy <https://dte.coop/sgm-20171221>*
  - b. OC Supplementary Appropriation  
Motion “that the Organising Committee be authorised to appropriate up to an additional \$100,000 for financial year ending 30 June 2018”.
  - c. Replacement Tractor  
Motion “that the Organising Committee be authorised to appropriate up to an additional \$15,000 for a second-hand tractor”.
  - d. New Site Power & Communications Solution  
Motion “that the Organising Committee be authorised to appropriate up to an additional \$40,000 for a power and/or communications solution for the new ConFest site”.
  - e. Audio Video Equipment Repairs  
Motion “that the Organising Committee be authorised to appropriate up to an additional \$1,800 for audio video equipment repairs”.
  - f. Office Lease  
Motion “that the Organising Committee be authorised to appropriate up to an additional \$20,000 for financial year ending 30 June 2018 to lease an office”.
5. SGM Meeting Close
6. Possible Board and/or OC meetings to follow