



Co-operative Society (Vic) Ltd.  
G0001791N  
ABN 77380 803219

**A Special General Meeting of the Down To Earth (Victoria) Co-operative Society Limited will be held at 7.30 PM on Thursday 27th September, 2018**

**Location: CERES Learning Centre, 7 Lee Street, Brunswick East, VIC**

To register your attendance online: <https://dte.coop/live.meeting>

Go straight to meeting: <https://dte.coop/to/zoom>

Dial in: (02) 8015 2088 Mobile: 0280 152 088 Meeting ID 236 280 3611

#### Order of Business

1. Opening of meeting
2. Minutes of last meeting
3. Presentation of reports (if any)
4. General business on notice
5. **Motion:** "That any contracted hire or service, or purchases expected to total more than \$10,000 from a single supplier in any one financial year require competitive quotes from more than one supplier, with contracts to be reviewed and retendered at least annually."

*Remarks: The purpose of this motion is to increase financial probity for the cooperative, to ensure the cooperative is achieving value for money and that contracts are awarded fairly and limit potential for commercial conflict of interest.*

**Proposed by Kristen Joy, Supported by Robin Macpherson & Troy Reid**

6. **Motion:** "That all future ordinary resolutions and special resolutions put to members at general meetings be done so using an electronic voting system with polls open at least a minimum of 3 days prior to the scheduled start time of the general meeting, that electronic voting equipment be available to use at the advertised meeting place at least an hour prior to the commencement of the general meeting scheduled start time, and that DTE rules be amended to reflect these changes."

**Remarks:** *The purpose of this motion is to increase democratic participation of the entire active membership, increase convenience to active members wanting to participate within the cooperative and enable more efficient use of member's time.*

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**Proposed by Troy Reid, Supported by Kristen Joy & Robin Macpherson**

7. **Motion:** In principle to approve an Active Members Forum, to employ the services of a professional facilitator to engage with members to best understand what they want.

Outcomes, to produce;

- a SWOT analysis for the cooperative
- aims and objectives
- visions and dreams
- 5 year goal plan

**Remarks** Social cohesion is an important determinant of a well functioning cooperative. So the aim is for a group of active members to come together to plan ahead for a thriving future and identify where we can do better.

**Proposed by Coral Larke, supported by Malcolm Mathews & Robin MacPherson**

8. SGM Meeting Close

9. Possible Board and/or OC meetings to follow